

HOPE MANSELL PARISH COUNCIL

MINUTES OF THE
ANNUAL MEETING OF THE PARISH COUNCIL
at HOPE MANSELL VILLAGE HALL
7pm on WEDNESDAY 9th MAY 2018

Present : E Elmitt , M Robins, S Heath, I Lewis , C Harmon, S Heath
Clerk : L New

1. **Apologies** –G Phelps , S Anderson
2. **To approve the minutes of the last AGM** - Approved.
3. **To Elect a Chairman**
C Emitt resigned as Chair.
I Lewis proposed MRobins, who accepted
All agreed
4. **Elect a Vice Chairman**
I Lewis Proposed C Harmon as vice chair.
C Harmon agreed.
All agreed
5. **Review policies / propose amendments (Refer to website)**
 - 5.1 Standing Orders – Updated
 - 5.2 Code of conduct – No change
 - 5.3 Financial Regulations – No change
 - 5.4 Planning Policy – No change
 - 5.5 GDPR – NEW
 - 5.5.1 Privacy policy
 - 5.5.2 Consent form
 - 5.5.3 Subject Access policy
 - 5.5.4 Personal data management policy
 - 5.5.5 General Privacy notice
 - 5.5.6 Privacy notice

It was noted that the policies are likely intended for a larger council, however HMPC does have to abide by the rules
I Lewis voiced concerned regarding the consent form

Clerk to amend details on GDPR area of website with the the note "If you don't wish us to hold your data , please write in anonymously"
Annual meeting closed @ 19.18

6. **Unreasonable behaviour policy NEW** - approved
7. **To Approve the Councils Accounts** - approved .
All Approved with No Amendments
Annual meeting closed @ 19.18

A D Margrett

9P

HOPE MANSELL PARISH COUNCIL

**MEETING OF THE PARISH COUNCIL at BAILEY LANE END
7pm on WEDNESDAY 13th MARCH 2019**

Present : S Heath, G Phelps , I Lewis , G Phelps
Clerk - L New

1. Apologies –Cllr’s Robins , Hermon and Anderson
Cllr Phelps was elected chairman for the meeting

2 . To note Declarations of interest and written requests for dispensations
None received

3 Roads – state of repair.- All are reminded to report potholes on Herefordshire website. Bartwood lane is particularly in bad condition. WUPC have been approached with regard to reinstating passing places in Bartwood Lane. Awaiting response.

4 Visit from Paul Crumpton, Rural and Business crime officer–Cllrs were given an explanation about keyless cars and contactless cards & how to secure yourself and your property. Cllr Heath asked about speeding at BLE. Advised to speak to Safer roads partnership. Discussed antisocial behaviour at the viewpoint and Eunice Saunders way. Noted to mention to local police again.

5 Village Gates Bailey Lane End - Complete . Thanks given to Cllr Hermon for all the work in making and installing the gates

6 Update on TRO petition at Bailey Lane End .In hand with Cllr Heath. A Non- refundable fee is due with petition. AGREED to go ahead with the petition completion & discuss fees when known

7 Up-date on the Hope Mansell Churchyard - no update received.

8 Request for Registration of Asset of Community Value with regards to Land at Dancing Green (Land by oak trees) In hand.

9 Defibrillator- As per previous minutes , the cabinet was purchased by the subcommittee and will be installed shortly. Thanks to Ian Ashton & Cllr Hermon for their hardwork. Clerk to advise the WM ambulance service once installed.

10 Report from Footpath Officer-
a. Gate at Silens – in hand
b. Path from Bailey brook to Sutton Field is now clear

11 Invoice for chapel rent for PC meetings– APPROVED

Next meeting 8th May – Hope Mansell Village Hall

Items For next meeting:-
Neighbour hood plan
HALC invoices
TPO Dancing Green

R D Margrett

Date	Chq No	Detail	In	Out	VAT	Total	Balance	
							2,989.02	
March		PAYE		30.00		30.00	2,959.02	
March		HALC		327.19		327.19	2,631.83	
April		PAYE		45.00		45.00	2,586.83	
April		Precept	1,000.00			-	3,586.83	
April		PAYE		30.00		30.00	3,556.83	
May		Clerk		45.00		45.00	3,511.83	
May		PAYE		30.00		30.00	3,481.83	
June		Clerk		45.00		45.00	3,436.83	
June		Clerk		30.00		30.00	3,406.83	
July		Clerk		45.00		45.00	3,361.83	
July		Clerk		30.00		30.00	3,331.83	
July		Clerk		45.00		45.00	3,286.83	Per Bank account
Aug		Clerk		30.00		30.00	3,256.83	
Aug		Clerk		45.00		45.00	3,211.83	
Sept		Clerk		30.00		30.00	3,181.83	
Sept		Clerk		45.00		45.00	3,136.83	
Precept			1,000.00				4,136.83	
Oct		Clerk		30.00		30.00	4,106.83	
Oct		Clerk		45.00		45.00	4,061.83	Per summary
Nov		Clerk		30.00		30.00	4,031.83	
Nov		Insurance		218.00		218.00	3,813.83	
Dec		Clerk		45.00		45.00	3,768.83	Per stmt
Dec		Clerk		30.00		30.00	3,738.83	
Jan		Clerk		45.00		45.00	3,693.83	
Jan		IT hosting		20.00		20.00	3,673.83	Per stmt
Jan		Clerk		30.00		30.00	3,643.83	
Jan		Defib		600.00		600.00	3,043.83	
Jan		Clerk		45.00		45.00	2,998.83	
Feb		Defib case		436.65		436.65	2,562.18	Per stmt
March		Clerk		45.00		45.00	2,517.18	
March		Clerk		30.00		30.00	2,487.18	
April		NI		30.00		30.00	2,457.18	Per Stmt

R D Margrett